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FORM ADV Part 2A Disclosure Brochure

March 10, 2022

This brochure provides information about the qualifications and business practices of Anchor Capital Advisors LLC ("Anchor Capital" or the "Company"). If you have any questions about the contents of this brochure, please contact us at 617-338-3800 or info@anchorcapital.com. The information in this brochure has not been approved or verified by the United States Securities and Exchange Commission (the "SEC") or by any state securities authority.

Additional information about Anchor Capital is available on the SEC's website at www.adviserinfo.sec.gov

## Item 2: Material Changes

There have been no material changes since our last update on March 8<sup>th</sup>, 2021.

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## Item 4: Advisory Business

Anchor Capital was established in 1983 to provide investment management services. Approximately eighty percent (80%) of Anchor Capital was owned by Anchor Capital Holdings LLC, which is a wholly-owned subsidiary of publicly-held Boston Private Financial Holdings, Inc. (ticker: BPFH) ("BPFH"). The remaining approximately 20% of Anchor Capital was owned by the Anchor Capital Non-Managing Members LLC, which is wholly-owned by professionals of Anchor Capital. In April, 2018 Anchor completed a buy-out from Boston Private Financial Holdings, ("BPFH") to assume majority ownership and management control of the firm. Anchor professionals own 70% of the firm and Lincoln Peak Capital, a private investment firm holds 30%. BPFH has an interest that terminates once it has received distributions of an agreed-upon amount from Anchor's gross revenues.

Anchor Capital provides investment management services through three principal divisions: the Institutional Division, ("Institutional"), the Managed Accounts Division, ("MA"), and the Private Client Division, ("PC").

## Institutional Division

The Institutional Division manages investment advisory accounts on a discretionary basis. Clients retain Anchor Capital to formulate an investment program within a selected investment strategy which is deemed prudent and appropriate to the nature of the account and Anchor Capital's understanding of the client's investment objectives and risk tolerance. The primary investment strategies offered are Mid Cap Value, Small Cap Value, All Cap Value, Balanced Value, and Dividend Income Value.

The Institutional Division provides investment management with respect to the following types of securities: exchange-listed securities, over-the-counter securities, corporate debt securities, warrants, commercial paper, bank certificates of deposit, municipal securities, U.S. government securities, foreign issuers, ETFs, options and mutual funds.

Anchor Capital will tailor its investment advisory services on the basis of clients' needs and objectives and will accept restrictions on investing in certain securities or types of securities. The investment management process includes analysis of each client's objectives, requirements, risk tolerance and portfolio holdings.

## Managed Accounts Division

The Managed Accounts Division participates in Separate Managed Account programs, (SMA or Wrap) acting as a sub-adviser to a number of sponsor firms. The sponsor firms include brokerage firms, public accounting firms, the brokerage divisions of banks and other organizations. Through the SMA programs, clients of the sponsor firms are referred to Anchor Capital for discretionary investment management services.

The MA Division discretionary investment management process utilizes a set of model investment portfolios for each strategy that is offered to clients of sponsor firms. The MA Division model portfolio strategies will invest in the following types of securities: exchange-listed securities, over-

the-counter securities, corporate debt securities, municipal securities, U.S. government securities, foreign issuers, ETFs, mutual funds.

The MA Division will accept only limited restrictions on investing in certain securities or types of securities. The MA Division does not provide investment advice on any other basis than those described above.

When acting as investment sub-adviser to Unified Managed Accounts (UMA) Programs, the MA Division becomes involved after the client executes a contract with the UMA Program sponsor. The sponsor then recommends or directs which sub-advisers will be used in the client's investment program. When chosen, Anchor Capital provides the sponsor with a model portfolio for each strategy that has been selected by the UMA program sponsor. An updated model portfolio is provided to the sponsor whenever a change is made in the model portfolio. Anchor Capital does not enter trades, receive trade reports, perform or have access to recordkeeping, performance data or reporting or any client reporting. Anchor Capital does not generally interface with the sponsors' clients. For wrap account arrangements, Anchor Capital is compensated by receiving a portion of the wrap fee that is paid to the sponsor.

Adhesion Wealth Advisor Solutions	Natixis Global Asset Management
Ameriprise Financial Services, Inc.	Raymond James
Charles Schwab	RBC Capital Markets Corp.
CITI	SmartX
Edward D. Jones & Co.	Sowell Management Services
Envestnet	Stifel, Nicolaus & Company, Inc.
Folio Dynamix	TDA Ameritrade
Janney Montgomery Scott LLC	UBS Financial Services
Lockwood Advisors, Inc.	Vestmark
LPL Financial Corp.	Wells Fargo Advisors
Merrill Lynch	Wells Fargo Private Bank
Morgan Stanley Wealth Management	

Anchor Capital has contracts with the following SMA and UMA sponsors:

## Private Client Division

The Private Client Division provides financial advice and makes investments based on the individual needs of the client. When goals and objectives based on a client's particular circumstances are established the PC division utilizes an asset allocation model and manages the client's portfolio based on that model. PC clients will generally fall into two categories.

## Wealth Advisory Accounts

For each Wealth Advisory client a portfolio is created generally consisting of one or more of the following: non-affiliated mutual funds, affiliated and/or non-affiliated separate accounts, exchange traded funds, limited partnerships and structured notes or a combination of the aforementioned.

## Investment Advisory Accounts

For each Investment Advisory client, an account is created consisting of one individually managed Anchor Capital strategy.

## **Financial Planning**

The Advisor also offers comprehensive financial planning services to clients requiring such services. These services may include comprehensive financial planning, fact-finding, goal setting, cash flow and expense budgeting, income sustainability, wealth distribution and plan implementation services. Financial planning services are provided within the scope of the investment advisory agreement.

## Assets Under Management

As of December 31, 2021 Anchor Capital had approximately \$3.4 billion of client assets on a discretionary basis. Anchor also provides investment advisory services for UMA clients with \$6.3 billion on a non-discretionary basis; these assets are not part of Anchor's regulatory assets under management.

## Item 5: Fees and Compensation

Anchor Capital charges a fee for its services based on a client's assets under management. Anchor Capital's fee schedule is as follows.

Institutional Division - \$5 million minimum All Cap Value, Dividend Income Value: 0.60% on first \$25 million 0.50% above \$25 million

> Mid Cap Value: 0.75% on first \$25 million 0.65% above \$25 million

Founders Value: 1.25% flat

Small Cap Value: 0.90% flat

Balanced Value: 0.60% on first \$25 million 0.50% above \$25 million

## Private Client Division

1.00%	on the first \$3 million
0.75%	on the next \$2 million
0.65%	on the next \$5 million
0.50%	on additional assets

The Private Client fee schedule stated above is inclusive of all wealth management advice and implementation of Anchor Capital strategies. Under certain circumstances, to achieve further diversification, Anchor Capital may recommend other non-affiliated investment strategies in the form of mutual funds, ETFs, separate accounts or private placements which charge an imbedded fee separate from the fee schedule stated above. The PC Division recommends both "no-load" and "load" mutual funds but keeps no commissions, service fees or Rule 12b-1 fees.

## Managed Accounts Division

Under the SMA and UMA programs, the client pays the sponsor a percentage of assets fee ("wrap fee") and the sponsor, in turn, pays Anchor Capital a portion of that fee. In most cases, Anchor Capital does not know the fee the client is paying to the sponsor. The fees paid to Anchor Capital by the sponsor are based on a percentage of each sponsor's SMA assets under management or UMA assets under advisement with Anchor Capital. The contractual fee rates vary from sponsor to sponsor. Fees are paid either quarterly or monthly and either in advance or in arrears.

## Fees in General

The majority of accounts are billed in advance for the coming quarter based on the prior quarterend market value; some accounts are billed in arrears as determined by the Investment Management Agreement. Many clients have authorized Anchor Capital to deduct management fees from their custodial account. Clients participating in wrap programs typically pay the sponsor an all-inclusive fee, a portion of which is paid to Anchor Capital as compensation for the investment advisory services rendered to the client. Detailed information on the sponsor's fees may be found in the sponsor's fee brochure.

Under certain circumstances fees in the Institutional and Private Client divisions may be negotiable. Charitable accounts may be granted the courtesy of a 10% discount. Multiple accounts from the same client or organization, or accounts of related persons may have flat fees and/or have the option of being billed on an aggregate basis.

In the event of a termination before the end of the billing period, the unearned fees are refunded on a pro-rata basis for those accounts that pay in advance. Notification of termination is generally accepted in writing or by electronic media.

Anchor Capital pays solicitor or referral fees. Please see Item 14 for more information. Clients may purchase other Anchor Capital investment products through brokers or agents that are not affiliated with Anchor Capital.

No portion of Anchor Capital's revenue is derived from commissions and the firm does not charge commissions or mark-ups.

Clients are responsible for any custodian fees and/or applicable brokerage commissions. Please see Item 12 for more information on Anchor Capital's brokerage practices.

## Item 6: Performance-Based Fees and Side-By-Side Management

Anchor Capital does not accept or charge performance-based fees.

## Item 7: Types of Clients

Anchor Capital offers investment advisory services to pension and profit-sharing accounts (corporate, joint trusteed and professional corporations), charitable accounts including religious, non-profit foundations and educational institutions, corporations (taxable), banks/thrift institutions, individuals, high-net-worth individuals, trusts and estates, and registered investment companies. Each client division has guidelines around the appropriate minimum account size.

## Item 8: Methods of Analysis, Investment Strategies and Risk of Loss

## Methods of Analysis

## Institutional and Managed Account Divisions

Anchor Capital's Investment Committee utilizes a combination of internal and external sources to analyze securities. The principal methods of analysis are as follows:

*Screening*: Initially a broad universe is screened using different multi-factor valuation criteria: low valuation, high dividend yield, dividend growth, private market value and numerous other metrics.

*Fundamental analysis*: Fundamental analysis is the key component of our investment process and includes reviewing numerous information sources to determine which securities represent real value in the economic and investment environment that is evolving. Our analysts interview corporate management, competitors, customers and independent research sources.

## Private Client Division

## Wealth Advisory

Apply capital market forecasts: Anchor Capital utilizes research on the expected behavior of securities, markets and currencies, and integrates these with capital markets insights to develop a diversified global portfolio.

*Quantitative tools and fundamental research*: These tools are employed to select active and/or passive investment approaches within each distinctive asset class. This strategic asset allocation is designed to have a high probability of delivering the client's required rate of return, with a level and mix of risks they can commit to over the market's fluctuation.

#### Investment Advisory

Investment Advisory clients utilize one of Anchor Capital's stated investment strategies which employ the methods of analysis described in the Institutional and Managed Accounts section.

#### Investment Strategies

## Institutional and Managed Account Divisions

Anchor Capital typically pursues a long-term investment strategy. Anchor Capital strives for the portfolios to have a higher yield, a lower price to earnings ratio and higher growth than comparable indices. Our principal emphasis is to invest our clients' funds to achieve long-term capital appreciation with a focus on preservation of capital.

Anchor Capital primarily employs the following specific investment strategies: Mid Cap Value, Small Cap Value, All Cap Value, Dividend Income Value, Balanced Value, Founders Value and Fixed Income to manage client assets. Each strategy generally differs according to the market capitalization or type of security held.

*Mid Cap Value:* Targets stocks with market caps between \$2 billion and \$40 billion. Portfolios generally hold 45-65 individual securities.

*All Cap Value:* Targets stocks with market caps greater than \$1 billion. Portfolios generally hold 40-65 individual securities.

*Small Cap Value:* Targets stocks with market caps up to \$2 billion. Portfolios generally hold 40-65 individual securities and are broadly diversified across major sectors.

*Dividend Income Value:* Targets dividend paying stocks with market caps greater than \$1 billion. Portfolios generally hold 40-60 individual securities.

*Balanced Value:* Targets stocks with market caps greater than \$1 billion and investment grade fixed income instruments. Portfolios generally hold 40-65 individual securities.

*Fixed Income:* Targets investment grade fixed income with the objective of producing current income and preserving capital.

*Founders Value:* Highly concentrated portfolio with a focus on investing in small and mid-sized capitalization founder-led businesses, with meaningful inside ownership.

## Private Client Division

## Wealth Advisory

Wealth Advisory clients have diversified global portfolio based on their specific objectives.

## Investment Advisory

Investment Advisory clients utilize one or more of the stated Anchor Capital strategies.

### Material Risks

The risks described below are certain of the more significant risks associated with the investment strategies The description of risks below does not purport to be a complete description of the risks associated with Anchor Capital's investments.

*General*: All investments involve a risk of losing money (including the entire loss of principal) that our clients should be willing to bear.

*Analyses:* Each method of analysis requires subjective assessments and decision-making by experienced investment professionals. It is possible that in making such assessments and decisions, an error in judgment may be made.

*Investment Style:* When the stock market strongly favors a particular strategy (such as value versus growth investing or Small Cap versus Mid or Large Cap), Anchor Capital's other strategies could underperform.

*International Investing:* Global Investments expose the investor to currency risk and political, social and economic risks of the countries in which the securities are domiciled, in addition to risk assumed by any investment.

*Sub-Advisors:* While Anchor Capital's strategies do not engage in frequent trading, active short selling or option writing, (except as noted), the non-proprietary investment managers and funds that the Private Client Division recommends may employ such strategies.

*Equity Securities:* Equity investments are volatile and will increase or decrease in value based upon issuer, economic, market and other factors. Small capitalization stocks generally involve higher risks in some respects than do investments in stocks of larger companies and may be more volatile. The securities of non-U.S. issuers also involve a high degree of risk because of, among other factors, the lack of public information with respect to such issuers, less governmental regulation of stock exchanges and issuers of securities traded on such exchanges and the absence of uniform accounting, auditing and financial reporting standards. The non-U.S. domicile of such issuers and currency fluctuations may also be factors in the assessment of financial risk to the investor. Foreign securities markets are often less liquid than U.S. securities markets, which may make the disposition of non-U.S. securities more difficult. Emerging markets can be subject to greater social, economic, regulatory, and political uncertainties and can be extremely volatile.

*Mutual Funds and Exchange-Traded Funds:* These are collective investment vehicles that invest in stocks, bonds or other securities or a combination thereof. These funds provide diversification but

certain funds such as those that use leverage or have a more concentrated focus have increased risk. Investors in these funds pay a management fee which reduces returns. While some mutual funds are "no load" funds, other "load" funds charge an additional fee to buy or sell the fund which further reduces returns. Exchange-traded funds differ from traditional mutual funds in that shares can be bought or sold throughout the trading day like shares of other public companies.

*Fixed Income Securities:* These investments are subject to credit, liquidity, prepayment, and interest rate risks, any of which may adversely impact the price of the security and result in a loss.

## Item 9: Disciplinary Information

Anchor Capital has no material legal or disciplinary events to disclose regarding its advisory business or the integrity of its management.

## Item 10: Other Financial Industry Activities and Affiliations

No Anchor Capital management persons are registered or have an application pending to register as a broker-dealer or as a registered representative of a broker-dealer.

No Anchor Capital management persons are registered or have an application pending to register as a futures commission merchant, commodity pool operator, a commodity trader advisor or an associated person of the foregoing entities.

Lincoln Peak Capital is a passive minority stakeholder of Anchor Capital. Lincoln Peak is a private investment firm focused exclusively on investing in asset management firms.

## Item 11: Code of Ethics, Participation or Interest in Client Transactions and Personal Trading

Anchor Capital has a code of ethics which provides company employees detailed guidelines governing their conduct including, but not limited to, the conduct of business with company clients, knowledge and enforcement of company privacy policies, conflicts of interest, personal trading activities and possession and actions with regard to "insider information." Anchor Capital will provide a copy of its code of ethics to any client or prospective client upon request.

Employees of Anchor Capital may act as Trustee for a client account, with the permission of the CCO. Anchor Capital does not receive payment for this service. Employees of Anchor Capital have, from time-to-time, acted as coordinator to raise funds from investors for "venture capital" investments in venture capital limited partnership funds or smaller businesses which are starting up or are relatively new. Anchor Capital does not solicit or receive any sales or management fees for this role. However, Anchor Capital will be reimbursed for "out of pocket" legal and accounting expenses. This activity does not consume substantial time or resources, and makes no financial contribution to Anchor Capital. At times select clients have participated in these ventures and in all cases one or more of Anchor Capital's employees have been investors. To address the conflict of interest that an Anchor Capital employee may benefit more than the client, we disclose to the client that Anchor Capital employees participate alongside the client with no preferential treatment. Moreover, since Anchor Capital employees receive no sales or management fees they are not incentivized to raise disproportionate funds from clients.

Employees of Anchor Capital, including its officers and directors, may purchase securities in private offerings and subsequently sell them after the issuer commences a public offering of the securities which may in certain situations garner a significant profit to the employee. Anchor Capital may also purchase the same securities for clients after the initial public offering. However, since Anchor Capital did not purchase the securities for the client prior to the public offering, the client may not be able to achieve the same profit potential as Anchor Capital employees. To ensure that employees do not dispose of such securities during an initial public offering that Anchor Capital clients participate in, Anchor Capital employees are prohibited by Anchor Capital's Personal Trading Policy from trading in any initial public offering and from disposing of any security purchased in a private offering for six months after commencement of the public offering, unless specifically approved by Anchor Capital's Chief Compliance Officer. Purchase of securities for a client account in which an employee had invested while still private, could have the appearance of a conflict of interest. Such conflict will be disclosed directly to all applicable clients. Each such instance will also be disclosed to the CCO, who will handle each case as is appropriate.

Employees of Anchor Capital may not invest in the same securities that Anchor Capital recommends or buys or sells for clients. These securities are maintained on a Focus List in the compliance application. Any preclearance requests for these names will be automatically denied. Anchor Capital has established guidelines for employees investing in private placement transactions. Anchor Capital's personal trading pre-clearance policy should prevent conflicts such as front-running, or profiting at the expense of clients from arising, however, if a violation of the pre-clearance policy occurs then the employee may be required to reverse the trade.

## Item 12: Brokerage Practices

## Research and Other Soft Dollar Benefits

Subject to Section 28e of the Securities and Exchange Act of 1934, Anchor Capital may enter into verbal or written arrangements with specifically designated firms to compensate for products and services being provided to Anchor Capital through the use of soft dollars. Anchor Capital receives a benefit from this practice by not having to purchase these services directly. Anchor Capital will use soft dollars generated by client commissions only to obtain products and services that aid in the making of investment decisions. These products and services include brokerage and economic research, analytical data, pricing and portfolio attribution analysis. The availability of these benefits can create an incentive for Anchor Capital to select broker-dealers based on the receipt of these products and services. Commission rates paid to these broker-dealers can be higher than those of execution-only broker-dealers.

These products and services are utilized in the management of both client accounts whose commission dollars are used to acquire research products and services, as well as client accounts whose commission dollars are not able to be used to acquire these services.

Anchor's investment team sets a desired budget for each research broker at the beginning of each calendar year. The traders designate trades to those broker in a manner that endeavors to maintain balance. The amounts allocated are reviewed by the head trader weekly.

## **Brokerage for Client Referrals**

Anchor Capital does not trade with broker-dealers in exchange for client referrals.

## **Best Execution**

Anchor Capital makes every effort to ensure that transactions on behalf of non-directed client portfolios are executed on a competitive execution basis. In selecting a broker for a specific transaction, Anchor Capital will consider the quality of the broker's execution capabilities in light of the size and difficulty of the transaction, ability to execute trades on a timely basis, ability to get a favorable price at which the securities will be traded, as well as the commission rate to be charged for executing the transaction. Anchor Capital may negotiate brokerage commission for a specific transaction at a rate which is in excess of the commission rate that another broker may have charged for executing the same transaction. Anchor Capital attempts to receive competitive rates.

## Trade Rotation

Anchor Capital Advisors utilizes an excel algorithm to determine trade rotation order between our Institutional, SMA, UMA and Model Delivery Divisions. Within that rotation a random allocation is run to determine the sponsor rotation order. Model delivery sponsors who do not communicate execution information will proceed after all other trades have been completed.

## Directed Brokerage

## Institutional and Private Client Divisions

Many of the clients in Anchor Capital's Institutional and Private Client Divisions direct that all trading be executed by a specific broker. Generally, the client agrees upon a commission rate or fee with that broker and Anchor Capital is unable to negotiate. Commissions paid by client accounts in these arrangements may be higher than those obtainable from other brokers, and fixed income securities sold or purchased for these client accounts may not be at the same prices obtainable in a competitive bidding situation. Clients who use directed brokerage may not be able to participate in block trades, which may offer better execution.

When a security is to be traded across numerous portfolios, Anchor Capital will make an effort to aggregate the trades to attempt to achieve best execution. Clients who have elected to use a directed broker may not be able to participate in the trade aggregation.

## Managed Accounts Division

All accounts in the Managed Accounts Division have directed brokerage agreements with the plan sponsors.

## Trade Error Policy

## Institutional and Private Client Divisions

Anchor Capital has established procedures which provide that the resolution of all errors will be made in a timely manner and in accordance with Anchor Capital's fiduciary duties. Clients will be made whole for any errors caused by Anchor Capital resulting in a loss. Any gains will be donated to a charitable organization.

## Managed Accounts Division

The MA division is bound by the error policies of the individual Sponsors.

## Item 13: Review of Accounts

## Institutional and Private Client Divisions

Individual accounts are reviewed by the responsible portfolio manager. The review will include, but is not limited to, account performance and investment objectives. All accounts are continually monitored on a portfolio accounting system which provides comprehensive information concerning account performance and the progress of specific portfolio holdings.

In addition to a normal review, a special examination may be triggered by unusual performance, contributions or withdrawals, sell decisions triggered by price performance, or buy decisions triggered by the Investment Committee or other special client needs.

Anchor Capital's Institutional and Private Client Division clients receive quarterly portfolio appraisals generated by the portfolio accounting system. The appraisal contains a statement of holdings and net asset values. Clients may, by specific request, receive reports more frequently. Included on the quarterly statement of holdings is a disclosure recommending that clients review their quarter end Anchor Capital statement against the separate statement provided by their custodian and notify us immediately of any inaccuracies or discrepancies.

Anchor Capital will also communicate (by telephone or email) and may meet with clients as requested.

## Managed Accounts Division

Aggregate holding reports and activity reports are provided to the portfolio manager on a weekly basis allowing the manager to review security weightings. In addition, the SMA trade team performs security audits on a bi-weekly basis. The trade desk manager reviews the holding audits for compliance and accuracy and tracks the information in a spreadsheet.

Clients of the MA Division receive reports (appraisals, trade confirmations and performance summaries) from the SMA Program Sponsors. Anchor Capital is neither the record keeper nor the reporting agent for the MA Programs.

## Item 14: Client Referrals and Other Compensation

Anchor Capital has entered into agreements with various independent marketing representatives, including accountants, attorneys and other financial service providers. The agreements provide for the representative to receive a fee from Anchor Capital that is based upon a portion of Anchor Capital's investment management fees for the initial introduction to Anchor Capital and the ongoing involvement in the client relationship. The fee paid to a representative varies depending on the agreement but in no instance does the fee arrangement increase the fee that the client pays.

Anchor Capital participates in the Fidelity Wealth Advisor Solutions<sup>®</sup> Program (the "WAS Program") through which Anchor Capital receives referrals from Strategic Advisers, Inc. ("SAI"), a registered investment adviser and subsidiary of FMR LLC, the parent company of Fidelity Investments. Anchor Capital is independent and not affiliated with SAI or FMR LLC.

Under the WAS Program, SAI acts as a solicitor for Anchor Capital, and Anchor Capital pays referral fees to SAI based on Anchor Capital's assets under management attributable to each client referred by SAI or members of each client's household. The WAS Program is designed to help investors find an independent investment adviser, and any referral from SAI to Anchor Capital does not constitute a recommendation or endorsement by SAI. Anchor Capital pays the following amounts to SAI for referrals: For referrals made prior to April 1, 2017 an annual percentage of 0.20% of any and all assets in client accounts; for referrals made after April 1, 2017, the sum of (i) an annual percentage of 0.10% of any and all assets in client accounts where such assets are identified as "fixed income" assets by SAI and (ii) an annual percentage of 0.25% of all other assets held in client accounts. For referrals made after that date are not subject to the seven year limitation. In addition Anchor Capital has agreed to pay SAI a minimum annual fee amount in connection with its participation in the WAS Program. These referral fees are paid by Anchor Capital and not the client.

To receive referrals from the WAS Program, Anchor Capital must meet certain minimum participation criteria, but may have been selected for participation in the WAS Program as a result of its other business relationships with SAI and its affiliates, including Fidelity Brokerage Services, (FBS). As a result of its participation in the WAS Program, Anchor Capital may have a potential conflict of interest with respect to its decision to use certain affiliates of SAI, including FBS, for execution, custody and clearing for certain client accounts, and Anchor Capital may have a potential incentive to suggest the use of FBS and its affiliates to its advisory clients, whether or not those clients were referred to Anchor Capital as part of the WAS Program. Under an agreement with SAI, Anchor Capital has agreed that it will not charge clients more than the standard range of advisory fees disclosed in its Form ADV 2A Brochure to cover solicitation fees paid to SAI as part of the WAS Program. Pursuant to these arrangements, Anchor Capital has agreed not to solicit clients to transfer their brokerage accounts from affiliates of SAI or establish brokerage accounts at other custodians for referred clients other than when Anchor Capital's fiduciary duties would so require, and Advisor has agreed to pay SAI a one-time fee equal to 0.75% of the assets in a client account that is transferred from SAI's affiliated to another custodian; therefore, Anchor Capital may have an incentive to suggest that referred clients and their household members maintain custody of their accounts with affiliates of SAI. However, participation in the WAS Program does not limit Anchor Capital's duty to select brokers on the basis of best execution.

These agreements contain provisions to ensure compliance with applicable provisions of the Advisers Act and specifically Rule 206(4)-3. Such agreements provide for full disclosure to the client of any fee-sharing arrangements.

## Item 15: Custody

The funds and securities of all Anchor Capital client accounts are held by qualified custodians. Anchor Capital is deemed to have a limited form of custody with respect to client funds and securities where: 1) Anchor Capital directly debits fees from client accounts; 2) a control person of Anchor Capital is a trustee; and 3) Anchor Capital has authorization from a client to instruct their qualified custodian to act on their Standing Letter Of Authorization (SLOA). In accordance with Rule 206(4)-2, Anchor Capital undergoes an annual surprise audit of the accounts for which a control person of Anchor Capital is a trustee. All clients of Anchor Capital receive account statements from a qualified third-party custodian. Anchor does not open accounts for clients, although may assist a client in doing so. Clients are urged to compare Anchor Capital quarterly account appraisals to the statements they receive from their qualified custodian, as the statements may vary based on reporting dates, accounting methods, etc. Custodian statements reflect the official books and records for the accounts managed.

## Item 16: Investment Discretion

Anchor Capital accepts discretionary authority to manage securities accounts on behalf of the majority of its Institutional and Private Client clients. Typically a client will grant Anchor Capital discretionary authority at the outset of an advisory relationship by executing an investment management agreement which includes, among other items, a statement giving Anchor Capital full authority to invest the assets identified by the client in a manner consistent with the investment objectives and limitations delineated by the client. These clients may place limitations on this authority. In order for Anchor Capital to assume discretionary authority both the client and either the CEO, or CCO of Anchor Capital must sign this agreement

## **Item 17: Voting Client Securities**

Anchor Capital votes proxies on behalf of clients who have delegated us the authority. In accordance with SEC rule 206(4)-6 Anchor Capital has adopted and implemented written policies and procedures to govern proxy voting.

Anchor Capital will vote proxies in accordance with its proxy voting policy, which is reviewed annually. In general, the policy requires the Company to vote client proxies in a way that we believe is consistent with our fiduciary duty. Consideration will be given to both the short and long term implications of the proposal to be voted on when considering the optimal vote.

If Anchor Capital determines there is a material conflict of interest in connection with a proxy vote, determination will be made as to whether voting in accordance with the guidelines is in the best interest of the client. Anchor Capital will also determine whether it is appropriate to disclose the conflict and decide whether further action is required.

Anchor employs proxy voting vendors to provide electronic proxy voting services which notify transfer agents and other service providers that they are authorized to transmit voting instructions and to vote proxies according to instructions.

Institutional and Private Client clients may propose Anchor Capital's vote on one or more securities by submitting detailed instructions to their portfolio manager, who will coordinate with the Proxy Voting Officer. Anchor Capital will make a best-effort to comply with requests, but may not be able to. The Proxy Voting Officer will keep records on all client-specific instructions. Any client who has not delegated us the authority to vote proxies on its behalf will be responsible for voting a company's proxy directly.

Anchor Capital's proxy voting policies and procedures and a record of voting is available upon request. Please submit requests in writing to:

Proxy Voting Associate Anchor Capital Advisors LLC Two International Place Boston, MA 02110

## **Class Actions**

Periodically Anchor Capital will receive notice of class action suit settlements and will decide on a case-by-case basis whether to participate or opt-out.

## Item 18: Financial Information

Anchor Capital does not require or solicit prepayment of more than \$1,200 in fees per client six months or more in advance.

Anchor Capital has no financial condition that is reasonably likely to impair its ability to meet contractual commitments to clients.

Anchor Capital has not been the subject of a bankruptcy petition at any time during the past ten years.

# Anchor Capital Advisors LLC <u>Two International Place</u> <u>Boston, MA 02110</u> <u>617-338-3800</u> www.anchorcapital.com

# Dated: March, 2022

# William P. Rice

This brochure supplement provides information about the above-named professional that supplements the Anchor Capital Advisors LLC ("Anchor Capital") brochure. You should have received a copy of that brochure. Please contact us by email at aca@anchorcapital.com if you did not receive Anchor Capital's brochure or if you have any questions about the contents of this supplement.

## WILLIAM P. RICE – Executive Chairman

Year of Birth:	1944
Education:	Kenyon College, B.A. cum laude, English Literature, 1966 New York University, Selective Course Work
Business Background:	2018 – Present, Executive Chairman 1983 – 2018, Anchor Capital Advisors LLC, President and Founder 1989 – 2012, Anchor/Russell Capital Advisors LLC, President and Founder

## Item 3 – Disciplinary Information

There are no legal or disciplinary actions to report on this professional.

## Item 4 – Other Business Activities

Mr. Rice serves as trustee for several of Anchor Capital Advisors' client relationships. As trustee Mr. Rice oversees the management and disbursement of funds to the trusts' beneficiaries. The trustee responsibilities require Mr. Rice to commit more than normal time to these relationships. Mr. Rice receives trustee fees for the above-mentioned relationships. The trustee fees are based upon the clients' assets under management and are less than 10% of Mr. Rice's total annual compensation.

## Item 5 – Additional Compensation

There is no additional compensation to report for this professional.

## Item 6 - Supervision

This professional is part of the Investment Policy Committee (IPC). The IPC works as a team to set the investment protocol for clients. The IPC meets weekly and will review the status of client reviews as appropriate. The members of the IPC will also meet one on one with the CEO and/or CIO to discuss client portfolios and the advice to be given.

Mr. Rice reports to the Board of Directors. They may be reached at 617-338-3800.

# Anchor Capital Advisors LLC <u>Two International Place</u> <u>Boston, MA 02110</u> <u>617-338-3800</u> www.anchorcapital.com

# Dated: March, 2022

# William J. Hickey

This brochure supplement provides information about the above-named professional that supplements the Anchor Capital Advisors LLC ("Anchor Capital") brochure. You should have received a copy of that brochure. Please contact us by email at aca@anchorcapital.com if you did not receive Anchor Capital's brochure or if you have any questions about the contents of this supplement.

## WILLIAM J. HICKEY – Portfolio Manager

Year of Birth: Education:	1964 Holy Cross, B.A. History, 1986 Pepperdine University, M.B.A. Finance, 1991
Business Background:	2014 – Present, Anchor Capital Advisors LLC, SVP, Financial Analyst & Portfolio Manager 1995 – 2013, Anchor Capital Advisors LLC, VP & Financial Analyst

## Item 3 – Disciplinary Information

There are no legal or disciplinary actions to report on this professional.

## Item 4 – Other Business Activities

None

## Item 5 – Additional Compensation

There is no additional compensation to report on this professional.

## Item 6 - Supervision

This professional is part of the Investment Policy Committee (IPC). The IPC works as a team to set the investment protocol for clients. The IPC meets weekly and will review the status of client reviews as appropriate. The members of the IPC will also meet one on one with the CEO and/or CIO to discuss client portfolios and the advice to be given.

This professional is supervised by Ms. DeSisto CIO. She may be reached at 617-338-3800.

# Anchor Capital Advisors LLC <u>Two International Place</u> <u>Boston, MA 02110</u> <u>617-338-3800</u> www.anchorcapital.com

# Dated: March, 2022

# David J. Watson

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## DAVID J. WATSON - Analyst

Year of Birth: Education:	1963 Lehigh University, B.S. Industrial Engineering, 1985 University of California, M.B.A. Finance, 2000
Business Background:	2020 – Present, Anchor Capital Advisors, LLC, Financial Analyst 2014 – 2020, Anchor Capital Advisors LLC, SVP, Financial Analyst & Portfolio Manager 2001 – 2013, Anchor Capital Advisors LLC, FVP & Financial Analyst

## Item 3 – Disciplinary Information

There are no legal or disciplinary actions to report on this professional.

## Item 4 – Other Business Activities

None

## Item 5 – Additional Compensation

There is no additional compensation to report on this professional.

## Item 6 – Supervision

This professional is part of the Investment Policy Committee (IPC). The IPC works as a team to set the investment protocol for clients. The IPC meets weekly and will review the status of client reviews as appropriate. The members of the IPC will also meet one on one with the CEO and/or CIO to discuss client portfolios and the advice to be given.

This professional is supervised by Ms. DeSisto, CIO. She may be reached at 617-338-3800.

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# Dated: March, 2022

## William P. Rice, Jr.

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### WILLIAM P. RICE, JR – Chief Executive Officer

Year of Birth: Education:	1975 Georgetown University, B.S., International Finance, 1998 Tuck School of Business at Dartmouth, M.B.A., 2005
Business Background:	<ul> <li>2018 – Present, Chief Executive Officer, Financial Analyst &amp; Portfolio Manager</li> <li>2015 – 2018, Anchor Capital Advisors LLC, EVP, CIO, Financial Analyst &amp;</li> <li>Portfolio Manager</li> <li>2014 – 2015, Anchor Capital Advisors LLC, SVP, Financial Analyst &amp;</li> <li>Portfolio Manager</li> <li>2005 – 2013, Anchor Capital Advisors LLC, FVP &amp; Financial Analyst</li> </ul>

#### Item 3 – Disciplinary Information

There are no legal or disciplinary actions to report on this professional.

#### Item 4 – Other Business Activities

Mr. Rice serves as trustee for one of Anchor Capital Advisors' client relationships. As trustee Mr. Rice oversees the management and disbursement of funds to the trust's beneficiaries. The trustee responsibilities require Mr. Rice to commit more than normal time to this relationship. Mr. Rice does not receive trustee fees for the above-mentioned relationship.

#### Item 5 – Additional Compensation

There is no additional compensation to report on this professional.

#### Item 6 – Supervision

This professional is part of the Investment Policy Committee (IPC). The IPC works as a team to set the investment protocol for clients. The IPC meets weekly and will review the status of client reviews as appropriate. The members of the IPC will also meet one on one with the CEO and/or CIO to discuss client portfolios and the advice to be given.

Mr. Rice, Jr. reports to the Board of Directors. They may be reached at 617-338-3800.

Anchor Capital Advisors LLC <u>Two International Place</u> <u>Boston, MA 02110</u> <u>617-338-3800</u> www.anchorcapital.com

# Dated: March, 2022

## Andrew P. St. Martin

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### ANDREW ST. MARTIN, CFA® – Portfolio Manager

Year of Birth:	1980
Education:	Colby College, B.A., cum laude, History and Classics, 2003
	F.W. Olin Graduate School of Business at Babson College,
	MBA, Finance 2010

Professional Designations: Chartered Financial Analyst (CFA), 2013

To enroll in the CFA program, an individual must have a bachelor's degree or equivalent, or four years of qualified work experience. A CFA designation requires an individual to pass three exams that test the individual's knowledge of investments and finance. The CFA candidate is also required to understand and sign a professional conduct statement which commits the individual to the CFA Institute's Code of Ethics and Standards of Professional Conduct. These require adherence to a high level of integrity, professionalism and duty to clients among others.

Business Background: 2017 – Present, Anchor Capital Advisors LLC, VP Financial Analyst & Portfolio Manager
 2015 – 2017, Anchor Capital Advisors LLC, VP & Financial Analyst
 2006 – 2014, Anchor Capital Advisors LLC, AVP & Financial Analyst

## Item 3 – Disciplinary Information

There are no legal or disciplinary actions to report on this professional.

## Item 4 – Other Business Activities

None

## Item 5 – Additional Compensation

There is no additional compensation to report on this professional.

#### Item 6 – Supervision

This professional is part of the Investment Policy Committee (IPC). The IPC works as a team to set the investment protocol for clients. The IPC meets weekly and will review the status of client reviews as appropriate. The members of the IPC will also meet one on one with the CEO and/or CIO to discuss client portfolios and the advice to be given.

This professional is supervised by Ms. DeSisto, CIO. She may be reached at 617-338-3800.

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# Dated: March, 2022

## Alison M. Goodrich

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## ALISON M. GOODRICH, CFP® – Private Client Advisor

Year of Birth:	1980
Education:	St. Anselm College, B.A., Business Administration, 2003
	Boston University, Financial Planning Certificate Program, 2016

Professional Designations: Certified Financial Planner (CFP®), 2018

To earn the CFP designation, an individual must have a bachelor's or higher degree from an accredited university and complete a list of specific courses in financial planning. This requirement is waived if the individual holds certain other accepted financial designations or certain advanced degrees. In addition, the individual must have at least three years of full-time professional experience in the industry. Lastly, the individual must adhere to the CFP Board's standards of professional conduct and regularly disclose certain disciplinary events.

Business Background: 2018 – Present, Anchor Capital Advisors, LLC, Private Client Advisor
 2013 – 2018, Anchor Capital Advisors LLC, Client Service Manager
 2011 – 2013, Palmer Dodge Advisors LLC, Sr. Portfolio Administrator/Trader
 2006 – 2011, Anchor/Russell Capital Advisors LLC, Client Service/Trader
 2003 – 2006, State Street Bank & Trust, Portfolio Administrator

## Item 3 – Disciplinary Information

There are no legal or disciplinary actions to report on this professional.

## Item 4 – Other Business Activities

None

## Item 5 – Additional Compensation

There is no additional compensation to report on this professional.

#### Item 6 – Supervision

This professional works as part of a team to set the investment protocol for clients. She will meet with clients as necessary to review their portfolios and make changes as appropriate.

This professional is supervised by Mr. Stephen J. Cavagnaro, Director of Private Clients. He may be reached at 617-338-3800.

Anchor Capital Advisors LLC <u>Two International Place</u> <u>Boston, MA 02110</u> <u>617-338-3800</u> www.anchorcapital.com

# Dated: March, 2022

## George N. Whitmore

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## **GEORGE N. WHITMORE – Head of Business Development & Client Relations**

Year of Birth:	1966
Education:	St. Lawrence University, B.A., Economics, 1989
Business Background:	2014 – Present, Anchor Capital Advisors LLC, Director of Sales & Marketing 2013 – 2014, Anchor Capital Advisors LLC, Private Client Advisor 2012 - 2013, Anchor/Russell Capital Advisors LLC, Private Client Advisor 2003 - 2012, Russell Investment Group, Division Director

#### Item 3 – Disciplinary Information

There are no legal or disciplinary actions to report on this professional.

## Item 4 – Other Business Activities

None

## Item 5 – Additional Compensation

There is no additional compensation to report on this professional.

## Item 6 – Supervision

This professional manages his client portfolios individually but works as part of a team to set the investment protocol for all clients. They will meet as necessary to review client portfolios and make changes as appropriate.

This professional is supervised by Mr. Rice, Jr., CEO. He may be reached at 617-338-3800.

Anchor Capital Advisors LLC <u>Two International Place</u> <u>Boston, MA 02110</u> <u>617-338-3800</u> www.anchorcapital.com

# Dated: March, 2022

# Stephen J. Cavagnaro

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## STEPHEN J. CAVAGNARO – Director of Private Clients

Year of Birth: Education:	1979 Bentley College, B.S. Finance, 2001 Babson College, F.W. Olin Graduate School of Business, MBA 2005
Business Background:	2013 – Present, Anchor Capital Advisors LLC, Vice President 2007 – 2012, Anchor/Russell Capital Advisors LLC, Vice President 2000 – 2007, Anchor Capital Advisors LLC, Assistant Vice President

#### Item 3 – Disciplinary Information

There are no legal or disciplinary actions to report on this professional.

## Item 4 – Other Business Activities

Mr. Cavagnaro serves as trustee for one of Anchor Capital Advisors' client relationships. As trustee Mr. Cavagnaro oversees the management and disbursement of funds to the trust's beneficiaries. The trustee responsibilities require Mr. Cavagnaro to commit more than normal time to this relationship. Mr. Cavagnaro receives trustee fees for the above-mentioned relationship. The trustee fees are based upon the client's assets under management and are less than 10% of Mr. Cavagnaro's total annual compensation.

## Item 5 – Additional Compensation

There is no additional compensation to report on this professional.

## Item 6 – Supervision

This professional works as part of a team to set the investment protocol for clients. He will meet with clients as necessary to review their portfolios and make changes as appropriate.

This professional is supervised by Mr. George Whitmore, Head of Business Development and Client Relations. He may be reached at 617-338-3800.

Anchor Capital Advisors LLC <u>Two International Place</u> <u>Boston, MA 02110</u> <u>617-338-3800</u> www.anchorcapital.com

# Dated: March, 2022

# Georgy A. Grigoriyants

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## **GEORGY A. GRIGORIYANTS – Director of Research**

Year of Birth: Education:	1974 Stanford Business School, MBA 2002 Moscow State University, Applied Mathematics, MS with Honors 1996
Business Background:	<ul> <li>2015 – Present, Anchor Capital Advisors LLC, Financial Analyst</li> <li>2011 – 2015, Harbor Bridge Capital, Senior Equity Analyst</li> <li>2010 – 2011, Altima Partners, Senior Equity Analyst</li> <li>2006 – 2009, Fintech Advisory/Greylock Capital, Senior Equity Analyst</li> <li>2002 – 2006, Thomas Weisel Partners, Analyst</li> <li>1996 – 2000, Citibank Kazakhstan, Assistant Vice President</li> </ul>

## Item 3 – Disciplinary Information

There are no legal or disciplinary actions to report on this professional.

## Item 4 – Other Business Activities

None

## Item 5 – Additional Compensation

There is no additional compensation to report on this professional.

#### Item 6 – Supervision

This professional is part of the Investment Policy Committee (IPC). The IPC works as a team to set the investment protocol for clients. The IPC meets weekly and will review the status of client reviews as appropriate. The members of the IPC will also meet one on one with the CEO and/or CIO to discuss client portfolios and the advice to be given.

This professional is supervised by Ms. DeSisto, CIO. She may be reached at 617-338-3800.

# Anchor Capital Advisors LLC <u>Two International Place</u> <u>Boston, MA 02110</u> <u>617-338-3800</u> www.anchorcapital.com

# Dated: March, 2022

## Jennifer K. DeSisto

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## JENNIFER K. DeSisto, CFA® – Chief Investment Officer

Year of Birth:	1976
Education:	Carnegie Mellon University, BS Industrial Mgmt. & Economics 1997
	Mass. Institute of Technology, Sloan School of Management, MBA 2005

Professional Designations: Chartered Financial Analyst (CFA), 2007

To enroll in the CFA program, an individual must have a bachelor's degree or equivalent, or four years of qualified work experience. A CFA designation requires an individual to pass three exams that test the individual's knowledge of investments and finance. The CFA candidate is also required to understand and sign a professional conduct statement which commits the individual to the CFA Institute's Code of Ethics and Standards of Professional Conduct. These require adherence to a high level of integrity, professionalism and duty to clients among others.

Business Background:	2020 – Present, Anchor Capital Advisors LLC, Chief Investment Officer & Portfolio Manager
	2019 – 2019, Anchor Capital Advisors LLC, FVP, Co-Chief Investment Officer &
	Portfolio Manager
	2016 – Present, Anchor Capital Advisors LLC, FVP & Portfolio Manager
	2011 – 2016, Fiduciary Trust Company, Vice President & Portfolio Manager
	2005 – 2011, BatteryMarch Financial Management, Portfolio Manager

## Item 3 – Disciplinary Information

There are no legal or disciplinary actions to report on this professional.

## Item 4 – Other Business Activities

None

## Item 5 – Additional Compensation

There is no additional compensation to report on this professional.

#### Item 6 – Supervision

This professional is part of the Investment Policy Committee (IPC). The IPC works as a team to set the investment protocol for clients. The IPC meets weekly and will review the status of client reviews as appropriate. The members of the IPC will also meet one on one with the CEO and/or CIO to discuss client portfolios and the advice to be given.

This professional is supervised by Mr. Rice, Jr., CEO. He may be reached at 617-338-3800.

Anchor Capital Advisors LLC <u>Two International Place</u> <u>Boston, MA 02110</u> <u>617-338-3800</u> www.anchorcapital.com

# Dated: March, 2022

# **Christopher H. O'Neill**

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## Christopher H. O'Neill – Regional Director, East

Year of Birth: Education:	1988 College of the Holy Cross, B.A., Economics, 2012
Business Background:	2021 – Present, Anchor Capital Advisors LLC, Regional Director, East
	2012 – 2021, Putnam Investments, Senior Associate Advisor Consultant

## Item 3 – Disciplinary Information

There are no legal or disciplinary actions to report on this professional.

## Item 4 – Other Business Activities

None

## Item 5 – Additional Compensation

There is no additional compensation to report on this professional.

## Item 6 – Supervision

This professional works as part of a team to set the investment protocol for clients. He will meet with clients as necessary to review their portfolios and make changes as appropriate.

This professional is supervised by Mr. George Whitmore, Head of Business Development and Client Relations. He may be reached at 617-338-3800.

Anchor Capital Advisors LLC <u>Two International Place</u> <u>Boston, MA 02110</u> <u>617-338-3800</u> www.anchorcapital.com

# Dated: June 2021

# **Andrew Stukalin**

This brochure supplement provides information about the above-named professional that supplements the Anchor Capital Advisors LLC ("Anchor Capital") brochure. You should have received a copy of that brochure. Please contact us by email at aca@anchorcapital.com if you did not receive Anchor Capital's brochure or if you have any questions about the contents of this supplement.

## Andrew Stukalin – Portfolio Manager

Year of Birth:1994Education:Georgetown University, B.S.B.A. magna cum laude, 2016

**Professional Designations:** 

Business Background: 2016 – Present, Anchor Capital Advisors LLC, Analyst & Portfolio Manager

## Item 3 – Disciplinary Information

There are no legal or disciplinary actions to report on this professional.

## Item 4 – Other Business Activities

None

## Item 5 – Additional Compensation

There is no additional compensation to report on this professional.

## Item 6 – Supervision

This professional is part of the Investment Policy Committee (IPC). The IPC works as a team to set the investment protocol for clients. The IPC meets weekly and will review the status of client reviews as appropriate. The members of the IPC will also meet one on one with the CEO and/or CIO to discuss client portfolios and the advice to be given.

This professional is supervised by Ms. DeSisto, CIO. She may be reached at 617-338-3800.

### **PRIVACY NOTICE**

Anchor Capital Advisors, LLC, (The Company, Anchor), has policies and procedures in place to safeguard the personal information of its current and former clients and their families, businesses or other entities. The Privacy policies were adopted to comply with SEC Federal Regulations S-P and S-AM and the Commonwealth of MA regulation 201 CMR 17:00. Below we explain how The Company collects, uses, retains, discloses and secures personal information.

#### **Information We Gather**

Since the mission of The Company is to provide clients with investment advice, we collect and store or archive detailed information about our clients. The types of information we collect may include, but are not limited to, names, addresses, phone numbers, social security numbers of family members, detailed personal financial information including income, tax status and history, detailed net worth data, asset lists and valuations, insurance and estate planning documents, and a wealth of other personal and family data. This information is derived from the following sources:

- Client information forms, portfolio appraisals, financial account statements, gain/loss ledgers, income tax returns, personal financial records, financial planning documents, estate planning and personal checking/brokerage/bank/ retirement plan/stock option plan statements provided to us by you or your trusted advisors.
- Interviews with clients and family members or a management team, interviews or discussions with various trusted advisors including, but not limited to, tax preparation professionals, attorneys, financial planners, insurance advisors, estate planning professionals, brokers or other trusted advisors.
- Information about transactions which are executed on behalf of clients.
- Information received from clients, family, or trusted advisors in written, telephonic or electronic form.

#### Our Customer Privacy Policy

Anchor protects clients' personal information by maintaining physical, electronic and procedural safeguards that meet or exceed applicable laws. We do not sell, share or divulge confidential information pertaining to our clients to any unaffiliated third party except as outlined in the categories below. We do not share client information for marketing purposes

#### Disclosure of Information Required to Conduct Business on Your Behalf

In the normal course of conducting our business acting as a fiduciary on behalf of our clients, we must share or disclose some data about our clients to organizations including custodial establishments, brokerage firms who may be selected to execute transactions on behalf of our clients, clearing agent firms and law firms pursuing shareholder class action lawsuits. All of these organizations have their own privacy and customer confidentiality obligations and policies, and many are subject to Regulations S-P and S-AM.

#### **Disclosure of Information with Your Consent**

In the normal course of our business, company associates are frequently requested by clients to provide confidential client information including, but not limited to, gain/loss ledgers, portfolio appraisals, asset cost basis and market value data etc. to accountants, lawyers, financial planners/advisors or brokers. Clients must provide written or electronic authorization before the information will be released.

#### **Disclosure of Information to Legally Empowered Regulatory Entities**

Anchor Capital Advisors, LLC is subject to registration requirements with The Securities and Exchange Commission and state regulatory authorities for essentially all 50 states. Both Federal and State authorities are empowered to perform certain audit functions to ensure our companies comply with federal, state and local laws governing Registered Investment Advisory Firms. In the course of performing such audit functions, these regulatory authorities may request data and information regarding our clients. We will take all possible steps to ensure this information will be protected and not removed from our premises nor recorded in any form where it might become subject to public disclosure under applicable state and federal laws. We could also be required to provide information about clients without their consent, as permitted by law, to respond to a subpoena or court order or in connection with proposed or actual sale, merger or transfer of ownership of our businesses.

#### **Disclosure of Information to Facilitate Electronic Communication**

Anchor may share clients' contact information with third-party vendors to facilitate electronic communication, such as emails and/or electronic delivery of company information. Anchor has also contracted with a vendor to provide a secure portal where clients may sign up to log in and view and/or download account information. These vendors have their own privacy policies and are subject to Anchor's Vendor Management Policy.

Revised: June, 2013, December 2017 Reviewed August 2014, July 2015, January 2016, January 2017, October 2018, January 2019, January 2020, January 2021, January 2022

## Anchor Capital Advisors LLC

#### **Proxy Voting Policies, Procedures and Guidelines**

In accordance with Rule 206(4)-6 and amendments to Rule 204-2 under the Investment Advisers Act of 1940, Anchor Capital Advisors, (Anchor), has adopted and implemented the following policies and procedures with regard to voting proxies for companies Anchor actively researches, on behalf of clients who have delegated it the authority to do so.

The Chief Compliance Officer (CCO) has oversight of Anchor's proxy voting policies and procedures. The CCO is responsible for appointing an officer of Anchor to serve as the Proxy Voting Officer (PVO) and an associate as the Proxy Voting Associate (PVA), to assist in implementation of the proxy voting procedures. The PVO is responsible for maintaining Anchor's proxy-voting guidelines, while the PVA is responsible for voting proxies solicited by companies and /or mutual fund sponsors (Registered Investment Companies) whose shares are held in Anchor clients' portfolios in accordance with those guidelines and direction of the PVO and IPC.

The PVA will vote proxies in accordance with Anchor's guidelines, referring items to the PVO and/or members of the Investment Policy Committee, (IPC), when necessary. The PVO and IPC in consultation with outside sources analyze each proposal to determine it might effect and impact a company's ability to achieve the most favorable short and long term financial and social impact for its employees, its shareholders, the broader community and Anchor clients.

## Proxy Voting Procedures

The Company utilizes a number of *electronic proxy voting services to* execute proxy votes on behalf of clients who have authorized us to do so. In addition, Anchor will make a besteffort to vote any paper ballots received. Complete records of proxy votes are maintained electronically through the services. The PVA will generate a report of proxies voted, documenting any votes missed, semi-annually. Where required or requested, the PVA shall provide clients with documentation regarding proxies voted on their behalf.

#### Voting Guidelines

Anchor's PVO in conjunction with the IPC will review the voting guidelines annually, or as needed and make any necessary changes. The guidelines will be provided to the PVA who will vote accordingly.

#### Corporate Governance, Compensation and Ownership

Vote For:

- Strong Independent Board Leadership
- Independent Chairman and Chief Executive Officer
- Annual election of Directors
- Requirement to offer resignation if failing to achieve majority of votes cast
- Compensation aligned with performance and shareholder interest
- Meaningful senior management and employee stock ownership
- Mergers and acquisitions that are in the best financial interest of shareholders

• Issuance of non-dilutive shares

Vote Against:

- Staggered board elections
- Super majority and cumulative voting
- Classification of board members
- Issuance of shares with unequal voting rights
- Actions that dilute the economic interests of shareholders
- Anti-takeover provisions or other "poison pills"
- Excessive compensation for Named Executive Officers
- Repricing of options or rights

#### Environmental and Social Issues

Vote For:

- Annual report of company's progress in achieving:
  - 1. Diversity of workforce
  - 2. Equity and fair treatment of all employees
- Annual report on environment and climate stewardship
  - 1. Reduction in the use of non-organic materials
  - 2. Use of non-carbon based energy
  - 3. Reduction in non-organic waste
  - 4. Increase in use of recyclable and reusable materials

Vote Against:

- Proposals that fail to achieve intended outcomes
- Proposals with limited shareholder support
- Proposals not in the best economic and social interest of the majority of shareholders
- Management in such case as we is in the best interests of the shareholders.

## I. <u>Conflicts of Interest</u>

Should a conflict of interest arise, Anchor will resolve the conflict with the view of the best interest of all shareholders. If Anchor determines there is a material conflict of interest in connection with a proxy vote, Anchor will determine whether voting in accordance with the guidelines described above is in the best interest of the client. It will also determine whether it is appropriate to disclose the conflict to the affected client and provide the client the opportunity to vote the proxy themselves.

## II. <u>Disclosure</u>

Anchor will provide a summary of the Proxy Policy in its Form ADV 2A which will be updated accordingly. Anchor will also disclose in its Form ADV 2A that clients may contact the Proxy Voting Associate, (PVA), to obtain information on how Anchor Capital voted and to request a copy of the Proxy Voting Policy. If a client requests voting information, the PVA will provide a response to the client that includes; (1) the name of the issuer; (2) the proposal voted on; and (3) how Anchor Capital voted. The PVA will maintain a log of any client requests / fulfillments.

## III. Adoption:

This Statement of Proxy Voting Policies and Procedures is reviewed annually

Rev: 10/19; 6/2020 Reviewed: 03/2022